SUBLETTING APPLICATION

Read fully the below description of subletting requirements and responsibilities before applying.

TENANT(S) RESPONSIBILITES

When any portion of a "joint and several" lease is sublet, all tenants on that lease become landlord to the "SUBTENANT." A sublease does not relieve any of the tenants or cosigners from the covenants of the lease and all parties will be held responsible for the actions of the subtenant while they occupy the premises. Oxford does not and will not have a formal agreement with the subtenant. Consequently, the landlord will seek remedy through the original tenant(s) and cosigners for damagers, unpaid rent, and/or lease violations.

LANDLORD REQUIREMENTS FOR SUBLETTING APPROVAL

1. All original tenants must read and sign this document.

2. All sublease agreements shall be in writing with copies provided to Oxford **in advance**.

3. The subtenant must fill out an application **in advance**.

4. The subtenant must have a sample copy of the original lease and abide by the covenants of that

lease **at all times**.

ADDRESS _____   LEASE TERM _____

PRINT _____   SIGN _____   DATE _____

PRINT _____   SIGN _____   DATE _____

PRINT _____   SIGN _____   DATE _____

PRINT _____   SIGN _____   DATE _____

LANDLORD APPROVAL

The approval of this or any sublet is contingent upon the above requirements being fulfilled in advance of the subtenant moving into the property.

LANDLORD SIGNATURE _____   DATE _____

SUBTENANT APPLICATION

This application is mandatory and requires all information to be filled out **in full.**

NAME _____

PHONE (____) ____ - _____

EMAIL _____

DATE OF BIRTH _____

SOCIAL SEC # _____

DRIVERS LICENSE # _____

CURRENT ADDRESS _____

_____

CURRENT LANDLORD _____

PARENTS' NAMES _____

_____

ADDRESS _____

_____

HOME PHONE (____) ____ - ____

FATHER'S CELL (____) ____ - ____

FATHER'S EMAIL _____

MOTHER'S CELL (____) ____ - ____

MOTHER'S EMAIL _____

SUBLET ADDRESS _____

DATES OF SUBLET

__ / __ / ____ TO __ / __ / ____

SUBTENANT RENT $ _____

ORIGINAL LEASE DATES

__ / __ / ____ TO __ / __ / ____

ORIGINAL TENANT _____

By signing this document I do hereby affirm that all information given is true and correct. I understand that misstatements, either false or incorrect, will result in the rejection of this application, the rejection of future applications, and/or place my lease in default and subject to potential eviction.

NAME _____   DATE _____